



STEP Certificate & Diploma in International Trust Management

JERSEY

Diploma 1: Trust Creation: Law & Practice
Diploma 2: Company Law & Practice

Diploma 3: Trust Administration & Accounts
Diploma 4: Trustee Investment & Financial Appraisal

Notes:

- The Certificate is open-entry. To satisfy the entry criteria for the Diploma, applicants must have obtained 60 Entry Level credits. The Certificate counts as 30 Entry Level credits and the remaining 30 Entry Level credits can be obtained by accreditation of either certificated or experiential prior learning. See <http://www.cltint.com/stepentrylevel> for more information.
- The courses are organised in phases, with each beginning with a Certificate and ending with the Diploma 4 paper. If you decide to follow a phase through, the programme will take approximately two and a half years to complete (two years without the Certificate).
- There is, however, no requirement to follow a phase through or to take the courses in the order they appear on the timetable. If a different order would suit you better or you would like to complete the programme more quickly, you can construct your own timetable by taking courses from different phases or in a different order.
- Resit exams should be booked a minimum of 6 weeks in advance. Re-sit booking forms are available from the online learning platform.
- Please ensure that enrolment forms are sent on or before the course start date to allow for maximum study time

Courses	Course Start Date (Deadline for enrolments)	Open Evening*	Face-to-Face Course (not applicable for resit exam)	Examination/Resit Date (The resit dates below are applicable to the Certificate and all four Diploma papers)
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Phase 25

Certificate a	16 February 2018	5 February 2018	3 – 6 September 2018 (full)	7 September 2018 (full)
Certificate b	10 April 2018	N/A	10 – 13 September 2018	14 September 2018
Diploma 1 a	2 November 2018	N/A	4 – 7 March 2019 (full)	8 March 2019 (full)
Diploma 1 b	2 November 2018	N/A	11 – 14 March 2019	15 March 2019
Diploma 2	3 May 2019	N/A	2 – 5 September 2019	6 September 2019
Diploma 3	1 November 2019	N/A	2 – 5 March 2020 (full)	6 March 2020 (full)
Diploma 4	1 May 2020	N/A	7 -10 September 2020	11 September 2020

Phase 26

Certificate	14 December 2018	29 November 2018	29 th April – 2 May 2019	3 May 2019
Diploma 1	5 July 2019	N/A	4 – 7 November 2019	8 November 2019
Diploma 2	10 January 2020	N/A	11- 14 May 2020	15 May 2020
Diploma 3	10 July 2020	N/A	9 – 12 November 2020	13 November 2020
Diploma 4	15 January 2021	N/A	17- 20 May 2021	21 May 2021

Phase 27

Certificate	21 June 2019	5 June 2019	11 – 14 November 2019	15 November 2019
Diploma 1	17 January 2020	N/A	27 - 30 April 2020	1 May 2020
Diploma 2	3 July 2020	N/A	26 – 29 October 2020	30 October 2020
Diploma 3	8 January 2021	N/A	24 – 27 May 2021	28 May 2021
Diploma 4	23 July 2021	N/A	22 – 25 November 2021	26 November 2021

Phase 28

Certificate	6 December 2019	27 November 2019	11 – 14 May 2020	15 May 2020
Diploma 1	10 July 2020	N/A	12 – 15 October 2020	16 October 2020
Diploma 2	15 January 2021	N/A	17 – 20 May 2021	21 May 2021
Diploma 3	16 July 2021	N/A	22 -25 November 2021	26 November 2021
Diploma 4	21 January 2022	N/A	16 – 19 May 2022	20 May 2022

Phase 29

Certificate	5 June 2020	27 May 2020	23 – 26 November 2020	27 November 2020
Diploma 1	15 January 2021	N/A	17 – 20 May 2021	21 May 2021
Diploma 2	16 July 2021	N/A	15 – 18 November 2021	19 November 2021
Diploma 3	14 January 2022	N/A	16 – 19 May 2022	20 May 2022
Diploma 4	15 July 2022	N/A	21 – 24 November 2022	25 November 2022

*Subject to sufficient registrations.