



## **STEP Certificate & Diploma in International Trust Management**

### **GENEVA**

**Diploma 1: Trust Creation: Law & Practice**  
**Diploma 2: Company Law & Practice**

**Diploma 3: Trust Administration & Accounts**  
**Diploma 4: Trustee Investment & Financial Appraisal**

#### Notes:

- The Certificate is open-entry. To satisfy the entry criteria for the Diploma, applicants must have obtained 60 Entry Level credits. The Certificate counts as 30 Entry Level credits and the remaining 30 Entry Level credits can be obtained by accreditation of either certificated or experiential prior learning. See <http://www.clint.com/stepentrylevel> for more information.
- The courses are organised in phases, with each beginning with a Certificate and ending with the Diploma 4 paper. If you decide to follow a phase through, the programme will take approximately 2 and a half years to complete (2 years without the Certificate).
- There is, however, no requirement to follow a phase through or to take the courses in the order they appear on the timetable. If a different order would suit you better or you would like to complete the programme more quickly, you can construct your own timetable by taking courses from different phases or in a different order.
- Resit exams should be booked a minimum of 6 weeks in advance. Re-sit booking forms are available from the online learning platform.
- Please ensure that enrolment forms are sent on or before the course start date to allow for maximum study time

<b>Courses</b>	<b>Course Start Date</b> (Deadline for enrolments)	<b>Open Evening</b>	<b>Face-to-Face Course</b> (not applicable for resit exam)	<b>Examination/Resit Date</b> (The resit dates below are applicable to the Certificate and all four Diploma papers)
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#### Phase 24

Certificate	23 February 2018	7 February 2018	10 – 13 September 2018	14 September 2018
Diploma 1	2 November 2018	N/A	4 – 7 March 2019	8 March 2019
Diploma 2	3 May 2019	N/A	2 - 5 September 2019	6 September 2019
Diploma 3	8 November 2019	N/A	9 – 12 March 2020	13 March 2020
Diploma 4	15 May 2020	N/A	31 Aug– 3 Sep 2020	4 September 2020

#### Phase 25

Certificate	23 November 2018	1 November 2018*	20- 23 May 2019	24 May 2019
Diploma 1	26 July 2019	N/A	25 – 28 November 2019	29 November 2019
Diploma 2	24 January 2020	N/A	25 – 28 May 2020	29 May 2020
Diploma 3	24 July 2020	N/A	23 - 26 November 2020	27 November 2020
Diploma 4	22 January 2021	N/A	24 – 27 May 2021	28 May 2021

#### Phase 26

Certificate	30 September 2019	17 September 2019	17 - 20 February 2020	21 February 2020
Diploma 1	4 May 2020	N/A	17 – 20 August 2020	21 August 2020
Diploma 2	16 October 2020	N/A	22 – 25 February 2021	26 February 2021
Diploma 3	23 April 2021	N/A	23 – 26 August 2021	27 August 2021
Diploma 4	22 October 2021	N/A	21 – 24 February 2022	25 February 2022

#### Phase 27

Certificate	15 May 2020	28 April 2020	9 – 12 November 2020	13 November 2020
Diploma 1	15 January 2021	N/A	17-20 May 2021	21 May 2021
Diploma 2	16 July 2021	N/A	8 – 11 November 2021	12 November 2021
Diploma 3	14 January 2022	N/A	16 – 19 May 2022	20 May 2022
Diploma 4	15 July 2022	N/A	21 – 24 November 2022	25 November 2022

**Phase 28**

Certificate	19 February 2021	TBC	16 – 19 August 2021	20 August 2021
Diploma 1	15 October 2021	N/A	February 2022	February 2022
Diploma 2	April 2022	N/A	August 2022	August 2022
Diploma 3	October 2022	N/A	February 2023	February 2023
Diploma 4	April 2023	N/A	August 2023	August 2023

\*Subject to sufficient registrations